

CERS Regulator User Group Agenda & Phone Conference Information

December 11, 2012 8:30-10:00am

Just prior to the meeting, please:

1. Sign into the web conference at <http://www.readytalk.com> using Participant Access Code: **4556812**
2. Call the phone conference number at (866) 618-7124 and provide passcode: **8228723**
3. Mute/unmute your phone by pressing: *6

Conference call reservation information is distributed via the [user group's listserv](#). If you did not receive a message from the listserv, please contact Cathie Gause at: cgause@calepa.ca.gov

Agenda

Review Agenda (5 minutes: Barbara Houghton)

<http://cers.calepa.ca.gov/Documents/RegUserGroup/2012/12112012/CRUGAgenda12112012.pdf>

Review minutes from October 9, 2012 meeting (5 minutes: Barbara Houghton)

<http://cers.calepa.ca.gov/Documents/RegUserGroup/2012/10092012/10092012MtgNotes.pdf>

- Action Item Update
 - Enhancement #14 – Regulator Submittal Review: Visual alerts for elements with "Changes" and "Substantive Changes". CRUG members were to email to Barbara Houghton (barbara.houghton@edcgov.us) no later than December 7 with any suggestions for any fields in the Facility Information submittal element that users would want highlighted as a “substantial” change between a current and previous submittal.

Enhancement Discussion (45 minutes: Barbara Houghton)

- As requested Enhancements will be reviewed based on ratings conducted this spring. Enhancements that were ranked highest will be reviewed first:

Enhancement No.	Status	Description	Portal	Cal/EPA Priority	Created	No Ranked “High” (out of 21 responses)
35	Proposed	Inventory: Support "starter"/"canned" inventories by business type. Support functionality to allow businesses to use a "starter" inventory template of materials relevant to their business type/SIC. They could then modify/customize the template to meet their local needs. A feature like this was initiated in UNIDOCs/CERS1 for a small number of business types. However, creating/maintaining the templates takes a fair amount of review/expertise to make them meaningful and not misleading.	Business	N/A	04/09/2012	10

Enhancement No.	Status	Description	Portal	Cal/EPA Priority	Created	No Ranked "High" (out of 21 responses)
5	Scheduled	Inventory: Support selecting a facility's previously entered Chemical Locations. In the chemical description data entry screen, modify the "Chemical Location" field (#201) to support a drop-down of previously entered locations for the facility to ensure consistent data entry/grouping of chemicals. This feature as previously implemented in UNIDOCs/CERS1 was not supportable for a statewide system. Although this feature directly impacts and is implemented in the Business Portal user interface, consistent entry of chemical locations impacts regulators as well.	Business & Regulator	High	12/21/2011	10
36	Scheduled	EDT: Add web services for downloading/uploading Facility Reporting Requirements data CERS associates a Reporting Requirement status (Applicable, Always Applicable, Not Applicable) and an optional "Next Due Date" with each submittal element for a facility. Presently this data can only be changed in the CERS Regulator Portal. Cal/EPA determined that an EDT web service (endpoints) was needed to support viewing as well as modifying/updating this data via EDT as well. This and related functionality will be implemented as the EDT "Regulator Facility Query " and "Regulator Facility Metadata Submittal" endpoint sometime in December 2012 or January 2013.	Regulator	High	05/09/2012	8
34	Proposed	Facility Deletes: Allow Regulators and/or Businesses to Delete Facilities. Currently Business user can NEVER delete a facility—they can only request a facility be deleted and their request goes to their CUPA for action. Regulator Lead Users of a facility's CUPA can delete any facility which does not have ANY submitted submittal elements. These limitations were implemented to reduce the likelihood of regulators/businesses adversely impacting each other. Problems trying to be avoided include 1) Facilities with submitted submittals can't be deleted, and 2) once established, facility information is transferred into local regulator data systems, and regulators may have different ideas about which facility record is a duplicate than a business. Cal/EPA recommends making no significant changes to these business processes until CERS has been in use for 6-12 months.	Business & Regulator	Low	04/09/2012	7

Wrap Up/Agenda Items for next meeting (5 minutes: CRUG)

Regulator Meeting Adjourned

Question and Answer Session: 9:30-10:00 (30 minutes: Dan Firth)